

D R A F T

BYLAWS

PLANNED GIVING COUNCIL

OF UPSTATE NEW YORK

ARTICLE I

NAME

The name of this organization shall be the PLANNED GIVING COUNCIL OF UPSTATE NEW YORK (PGCUNY) . For purpose of this organization, planned giving shall be defined as the profession that works with donors and their professional advisors to encourage gifts to qualified non-profit organizations, with due consideration given to the donor's overall financial and estate plan.

ARTICLE II

PURPOSES

Section 1. The principal purposes of the PGCUNY are:

- a. To provide a forum for communication and a clearinghouse for information about planned giving issues.
- b. To create and further an awareness of regulatory and legislative issues affecting the non-profit sector.
- c. To advance the education and professional expertise of PGCUNY members.
- d. To encourage inter-disciplinary interaction of members and other allied professionals.
- e. To help enhance planned giving as a profession and provide mutual support to the National Committee on Planned Giving, of which we are a member council.

Section 2. The PGCUNY shall not be used for the promotion of personal interest or gain.

ARTICLE III

MEMBERSHIP

Section 1. Membership

- a. Membership in the PGCUNY shall be open to all professionals working in the field of planned giving.

Section 2. Responsibility of Members

- a. Membership in the PGCUNY shall be contingent on payment of annual dues. An exception to this shall be honorary members, whom the Board of Directors may nominate and the membership may approve by a majority vote of those present at a regular meeting of the PGCUNY.
- b. Members of the PGCUNY are to adhere to the code of ethics outlined in the Model Standards of Practice for the Charitable Gift Planner, as adopted by the National Committee on Planned Giving. Violation of such standards is cause for removal from membership by a vote of the majority of those members present at any regularly scheduled meeting.

Section 3. Privileges of Members

The following privileges are extended to all PGCUNY members:

- a. Attendance and direct participation at all regular PGCUNY meetings. Notice of meetings shall be mailed to members at least three weeks in advance of all meetings.
- b. Voting power on all matters relating to membership, candidates for office, and bylaws.
- c. The opportunity to add membership in the National Committee on Planned Giving at a discounted council member rate.

ARTICLE IV
ORGANIZATION

Section 1. Board of Directors

There shall be five officers of the PGCUNY: President, Vice-President/President Elect, Vice-President/Program, Secretary, and Treasurer. These five shall comprise the Board of Directors of this organization. The Board of Directors shall have the power to transact business on behalf of the PGCUNY. Candidates and office holders must be members in good standing.

Section 2. Nominating Committee

There shall be a Nominating Committee composed of at least 7 members. All past members of the Board of Directors are members of the Nominating Committee. In addition, the President may appoint 3 additional members, more if necessary, to bring the total up to a minimum of 7. The President shall appoint a chairperson from among the past members of the Board of Directors. The Nominating Committee shall present to the membership a slate of officers for their consideration. Members shall have the opportunity to nominate candidates, with their prior permission, from the floor. Candidates for each office shall be elected by a vote of the majority or the members voting (in person or by proxy) at a regular meeting of the PGCUNY.

Section 3. Standing Committee

The President has the authority to create Standing Committees as he or she feels necessary to conduct the business of the PGCUNY. The President may also appoint, with the approval of the Board of Directors, members of the PGCUNY to chair such committees.

Section 4. Terms of Office

All Board Members shall be elected for the term of one year, commencing January 1, and no Board Member shall succeed himself or herself in the same office for more than one additional term. If there is a vacancy for any reason, the Nominating Committee shall present to the membership a candidate or candidates for that office at the next regular meeting for a vote by the membership. The newly elected officer shall serve for the remaining term of the vacated office. Individuals who have served as officers for two consecutive terms may be renominated and reelected for the same office after one full intervening year.

Section 5. Board of Directors of the PGCUNY

a. President:

The President shall serve as the Chief Executive Officer of the PGCUNY. He or she shall chair all meetings of the PGCUNY.

b. Vice-President/President-Elect:

The Vice-President shall be considered the next President after the current President has completed his or her term or terms. He or she shall act and preside in the absence of the President. Additional duties shall include the responsibility for all of the meetings of the PGCUNY other than the regular meetings.

c. Vice-President/Program:

The Vice-President/Program shall be responsible for all of the regular meeting programs of the PGCUNY.

d. Secretary:

The Secretary shall be responsible for maintaining records and distributing membership rosters, meeting notifications, and handling general correspondence on behalf of the Board of Directors of the PGCUNY.

e. Treasurer:

The Treasurer shall be responsible for the collection and disbursement of funds for meetings and other purposes as authorized by the Board of Directors. He or she shall have co-signatory powers on checks, along with the President and Vice-President/President-Elect. The Treasurer shall make regular financial reports to the membership and the Board of Directors.

ARTICLE V

MEETINGS

Regular meetings of the PGCUNY will be held at least five times yearly at a location and time agreed upon by the Board of Directors. These luncheon meetings may be preceded by a morning session. The main portion of both the morning session and the regular meeting shall be devoted to subjects of interest to planned giving professionals. The Board may also organize other meetings as it deems necessary to fulfill the purpose of the PGCUNY.

ARTICLE VI

FINANCES

Members shall pay designated dues to finance the operation of the PGCUNY. Costs of luncheons will not be included in the dues. Annual dues shall be assessed or changed as approved by the majority of the members present at the last meeting of each calendar year for the next year. If no change is made, the dues for the new year will be the same as the prior year.

ARTICLE VII

AMENDMENT OF BYLAWS

With the approval of the Board of Directors, the Bylaws may be amended by a vote of two-thirds of the members voting, in person or by proxy, at any regular meeting of the PGCUNY. Notice of such a vote, including a copy of the proposed amendments, shall be sent to each member of the PGCUNY at least two weeks prior to the meeting when the membership is asked to vote. A quorum of more than 50 percent of the membership, present or by proxy, is required for any changes to be effective.