

Name of Council
Board of Directors
Meeting Date

AGENDA

I. Consent Agenda

- A. Minutes of prior meeting
- B. any other routine business that requires a vote

II. Questions on Written Reports

- A. Management Reports:
 - i. President's report (should include an update on Partnership for Philanthropic Planning national news)
 - ii. Staff report (if applicable)
 - iii. Financial/Treasurer's report
- B. Committee/Task Force Reports:
 - i. Programs
 - ii. Membership
 - iii. Outreach
 - iv. LEAVE A LEGACY®
 - v. Board Development

III. Key Issues/New Initiatives

- A. Engaging Wider Constituencies
- B. Unique Programs and Services
- C. Partnerships and Collaborations
- D. Branding our Council

IV. Agenda Topics for Next Meeting

V. Board Evaluation

Adjournment

Sample questions for Key Issues Discussions:

1. What do we need to accomplish in this area?
2. What are we currently doing to accomplish it? Are we having success?
3. What could we do to be more successful?
4. What is our plan?