

**PARTNERSHIP FOR PHILANTHROPIC PLANNING  
INTEGRATED COUNCIL DATA MANAGEMENT SYSTEM (ICDMS)/  
CREDIT CARD OPTION FORM**

A Partnership for Philanthropic Planning member council may choose to have PPP manage the council's dues billing and data collection through the ICDMS system.

If your council chooses to use ICDMS, PPP will manage the dues and data collection for **both national and council members**, under the guidelines outlined in the ICDMS Participation Agreement (enclosed).

If your council chooses *not* to use ICDMS, your council will structure and manage its dues billing and collection and maintain its own database. **PPP will collect national dues separately.**

Each council using ICDMS may also choose to accept credit card dues payments using the following process.

- PPP will accept dues payments via credit card for both membership renewals and new member applications.
- PPP will cover all costs of administering the credit card payment option and will absorb all credit card fees on the PPP portion of each individual's dues payment.
- Councils choosing to accept credit card payments will be responsible for paying a 3% credit card fee on the council portion of each dues payment made by credit card.
- Credit card fees are reported to each council and are deducted from any dues collected on behalf of the council.

**ICDMS Participation**

- I have read the ICDMS Participation Agreement and our council **will** participate in ICDMS. A signed Participation Agreement is enclosed with this Option Form.
- I have read the ICDMS Participation Agreement and my council **will not** participate in ICDMS.

**Credit Card Option**

- YES**, our council wants to offer the credit card dues payment option
- NO**, our council does not wish to offer the credit card dues payment option

**Council Name** \_\_\_\_\_

**Submitted by** (please print or type) \_\_\_\_\_

\_\_\_\_\_  
Signature (Must be a Council Officer)

\_\_\_\_\_  
Council Office

\_\_\_\_\_  
Date