

### **How to Change Your Council's Name**

You can change your council's name by amending your Articles of Incorporation with your Secretary of State's office. They can guide you through the specific steps for your state. To find the contact information for your local office, you may visit:

[http://nass.org/index.php?option=com\\_content&task=view&id=89&Itemid=223](http://nass.org/index.php?option=com_content&task=view&id=89&Itemid=223). Please be sure to review the brand standards guide before formalizing the new council name.

If you utilize the Partnership's IRS group exemption, you need only let us know your new name via e-mail to Belinda Gillett at [gillett@pppnet.org](mailto:gillett@pppnet.org). If your council has its own exemption, you will contact the IRS Exempt Organizations unit in Cincinnati at 1-877-829-5500. When the automated menu listing begins, press #2 for exempt organizations, then press #4 to continue to the correct representative. They will instruct you where to mail the amended articles in order to receive an updated exemption letter.